



2014 Unit 3 English Language
Formal Language
Area of Study 2 – Outcome 1 REVISION
SAC Guidelines

Outcome 1 REVISION

TASK: On completion of this unit the student should be able to identify and analyse distinctive features of formal language in written and spoken texts.

SAC DATE: Wednesday 21st of May

Time for the completion of this SAC: 5 mins reading + 35 mins writing time

Allowable Materials

- Pencils, highlighters, pens
- No white out

Absences

- Students who miss their appointed assessment time due to illness will need to provide a medical certificate immediately upon returning to school.
- Failure to produce a medical certificate will mean you receive an N for this Outcome.

Assessment of SAC

- There are 25 possible marks for this SAC.

PRACTICE SAC

Instructions for Section A

Refer to the insert from the back of this pack while answering this section.

Section A requires answers to questions about Text 1. Questions 1–8 refer to Text 1. Answer **all** questions in this section.

In your responses, you are expected to

- demonstrate your ability to use relevant descriptive and metalinguistic tools
- demonstrate familiarity with the topics of Unit 3, 'Language variation and social purpose'

1. What is the social purpose of the text?

(1 mark)

2. Identify two different pronouns and explain its relationship to the social purpose.

(4 marks)

3. What discourse strategy is employed in lines 3-4 of the text? Discuss why this might be used in this context.

(2 marks)

4. Identify and discuss why the jargon has been used in this extract, making careful reference to the relevant sections in the text.

(2 marks)

5. What tense is employed between lines 19-24? What is the function of employing this tense?

(3 marks)

6. Comment on the syntactic structure employed within the text. Refer to specific examples in your analysis.

(3 marks)

6. What is the function of listing in line 11?

(2 marks)

7. What sentence type is primarily employed within the text? Explain, with reference to examples, its function.

(2 marks)

8. Explain how coherence and cohesion is achieved in the text with reference to specific examples.

(6 marks)

TOTAL /25

Text 1

The following text is an extract is taken from the KPMG website. It outlines the company's diversity and inclusion program, covering seven key areas: gender, flexibility, ethnicity, generational, sexual orientation and gender identity, disability and family. The areas concerning disability and family have been omitted.

1. Gender

2. Our CEO, his direct reports and all partners are accountable for promoting gender equality and
3. inclusiveness across our firm. At the same time, our National Executive Committee has agreed to
4. diversity and inclusion targets.

5. Our key indicators are improving with an increase in the number of female partners at KPMG and
6. we're proud of our consistently high rates of return from parental leave. We're embracing flexible
7. work arrangements and embedding diversity into all that we do.
8. We have a strong talent pool of women in our firm, with approximately 50 percent of our
9. employees being women.

10. Flexibility

11. Flexibility is essential for a diverse, adaptive and high performing workforce and is central in
12. achieving our aspiration to be *the best firm to work with*.

13. At KPMG our fair and flexible work practices are an investment that remains high on our people
14. agenda.

15. Today career breaks are commonplace, women return to us after starting families and many of our
16. partners are role modelling flexible arrangements. Our innovative programs and practices
17. improve work balance, and demonstrate our commitment to continue to pursue new ways to
18. support the careers of our people.

19. Ethnicity

20. Embracing ethnicity and cultural diversity is essential to achieve the best and brightest teams
21. working with our clients.

22. KPMG offers opportunities to develop skills which build our culture of inclusion. They help our
23. people better understand and embrace the cultural differences that exist in our teams, clients and
24. the wider community.

25. We also offer facilities for our people to engage in prayer and quiet contemplation during the
26. working day and cultural/religious leave.

27. Generational

28. Australia's population is ageing. That process is changing attitudes to age, retirement and workforce
29. participation.

30. Different generations can draw on diverse experiences to make valuable contributions in the
31. workplace. Many people want to continue working beyond traditional retirement age, and some
32. may choose to do so on a more flexible basis.

33. KPMG is keen to capitalise on the valuable contributions that are made by individuals from all
34. generations. Creative outcomes arise when different generations work together.

35. **Sexual orientation & gender identity**

36. Talent makes no distinction as to sexual orientation.

37. KPMG seeks to attract talented individuals regardless of their sexual orientation. We want all our

38. people to bring their whole selves to work and feel comfortable and secure in their working

39. environment.

40. Since it was founded in October 2008, KGEN, KPMG's gay, lesbian, bisexual and transgender (GLBTI)

41. network for employees and allied supporters, has welcomed members of all ages, levels and

42. backgrounds from across the firm. All of our people are encouraged to join regardless of sexual

43. orientation.

44. KPMG was ranked fourth in the *Australian Workplace Equality Index* in 2013. The awards recognize

45. workplace support for lesbian, gay, bisexual and transgender (LGBT) people. The *Workplace Equality*

46. *Index* evaluates and benchmarks LGBT inclusiveness in Australian Workplaces.

47. KPMG was also awarded a *Star Performing Network Group Award* with work done through KGEN in

48. 2012.